

Allegiance STEAM Academy - Thrive

Guidebook for the Reopening of ASA Thrive 2020-2021 School Year





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Letter from Dr. Cagnetta

Dear Allegiance Families:

The responsibility of Allegiance STEAM Academy (ASA) is to provide a high-quality learning environment for our students. To meet this responsibility, ASA must also provide for the health and safety of students and staff. Developing a reopening plan requires a balancing of educational needs against health and safety concerns, all within the context of ongoing health and economic uncertainty. Providing live and on-site instruction is our preference and priority and will be done in a way that mitigates risk to students, staff, and the community. This guide is designed to create and communicate a system for ensuring the best health and safety standards are met to keep students on campus as much as possible as well as to prepare for the possibility of future school closures.

Within this document we provide you not only our safety precautions and reopening plans, but also an outline of our possible educational models, including traditional instruction, hybrid, distance learning, as well as the home-based learning option. It is our hope the information provided will give you information needed to make the best selection for your children. ASA will reopen and, throughout the 2020-2021 school year, offer the educational model that corresponds to the Governor's Resilience [Roadmap](#). Any of the school-based protocols, procedures, or precautions included in this guidebook apply to all of the educational models described herein.

In developing our reopening plans, we are relying on the most current information and guidance from the Center for Disease Control (CDC), the California Department of Public Health (CDPH), the California Department of Education (CDE), the San Bernardino County Department of Public Health (SBCDPH), and the Chino Valley Unified School District (CVUSD). Additionally, this guidebook and our reopening plans are in compliance with Senate Bill 98 which was signed into law by Governor Newsom on June 29, 2020. The safety procedures within this guidebook are aimed to mitigate, not eliminate risk. No set of actions will completely eliminate the risk of COVID-19 transmission, but implementation of several coordinated and common sense efforts can greatly reduce risk.

Covid-19 is still an evolving situation, and changes in public policy as a response to increases or decreases in cases, responsiveness, or fatalities are to be expected. ASA has a responsibility to follow all protocols and guidelines released by state and county agencies. *As updates in guidelines reach ASA, we will continue to update you as earliest as possible.*

With Regards,

Dr. Cagnetta



Returning to School- What Can You Expect?

When the 2020-2021 school year begins, regardless of educational model, on-campus school will look much different than the past due to new health and safety measures.

<u>At Home</u>	<u>At School</u>
<p>We strongly encourage families to take temperatures daily before coming to school. Students with fevers of 100.3° or higher should not come to school.</p> <p>We strongly encourage you to screen for respiratory symptoms such as cough and shortness of breath each day. Students experiencing those symptoms should not attend school.</p>  <p><i>Personal illness, quarantine, and COVID-19 illness or symptom-related absences will be excused.</i></p>	<p>Students and staff members will be required to wear face coverings.*</p> <p>Temperature checks will be conducted upon arrival to campus.</p> <p>Visitors will have limited access to campus, including no access to classrooms.</p> <p>ASA will designate routes for entry and exit from campus to limit direct contact.</p> <p>Signage throughout campus will remind everyone about distancing and hand-washing.</p> <p>Additional health and safety equipment is being secured, including but not limited to hand-washing stations and no-touch thermometers, as supply chains allow.</p> <p style="text-align: right;">*per Governor's executive order</p>



Face Coverings



In accordance with CDPH Guidance for Face Coverings and the Governor's June 29, 2020 revised Executive Order, students and staff must utilize face coverings while on campus (except when eating or while outdoors at recess or PE when maintaining a physical distance of 6 feet from others).

The following individuals are exempt from wearing a face covering:

- Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.
- Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service.

Personal Protective Equipment (PPE)

Personal Protective Equipment (PPE) will be provided to staff and students. Identified staff members will receive a reusable face shield. Gloves are not recommended for use by students or staff, with the exception of those conducting cleaning, food service, or first aid. *School issued PPE is exclusively for school use and must be returned or discarded (with staff approval) daily.*

PPE is provided by the California Governor's Office of Emergency Services (CalOES), CVUSD, and ASA.

Other Safety Considerations

- All staff will complete mandated COVID-19 online training in addition to other required training as conditions of their employment.
- ASA will follow CVUSD, CDPH, and CDC guidelines for cleaning, disinfection, and ventilation of campus.
- Common touch surfaces will be cleaned regularly.
- Physical plexi-glass barriers will be installed in front office areas where face-to-face interaction with the public occurs.
- Everyone on campus will be expected to wash their hands regularly.
- Every classroom will be provided hand sanitizer to use.
- Sharing of school supplies will be limited to the extent possible and students will be encouraged to take home personal items daily for cleaning.
- Students are encouraged to bring refillable water bottles.
- Playground equipment will be regularly inspected and cleaned.



Physical Distancing



ASA will adhere to the following strategies to maintain physical distancing as much as possible:

- Visitors and volunteers will have restricted access to campus and will not be allowed in classrooms.
- Campus is not open to outside groups.
- Group activities will be limited wherever practicable (i.e.: assemblies, award ceremonies, athletics).
- Classroom space will be arranged to remove non-essential furniture, allowing maximum space for students and staff.
- Student desks will be arranged to reduce contact.
- Routes will be designated for entry and exit to lunch, recess, and other transition times, as feasible.
- Staff will be asked to practice physical distancing, including but not limited to, the following:
 - When working indoors or outdoor areas
 - Before and after the work shift
 - Coming and going from vehicles
 - Entering, working, and exiting physical buildings or other structures
 - During breaks and lunch periods



Students will have access to playground equipment during recess, but will be encouraged to maintain physical distancing where possible.

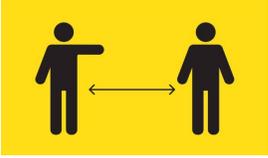


School meals will be served in individually plated or boxed meals. Students will eat lunch in designated lunch areas.



Allegiance STEAM Academy - Safety Protocols for 2020-2021 School Year

The guide below is an overview of the most important daily protocols to be followed by all staff, students, and community members.

 <p>Practice Physical Distancing</p>	 <p>Do not enter campus if you have cold or flu-like symptoms.</p>
 <p>Masks or face shields are required for staff and students.</p>	 <p>Wash and Dry hands throughout the day.</p>
 <p>Daily temperature scans are required for all.</p>	 <p>Use established drop-off and pick-up locations</p>
 <p>Clean your work area after each use.</p>	<p>Obey all maximum capacity signs throughout campus.</p> 



Learning Models

The following models are designed to provide in-person instruction to the greatest extent possible while adhering to local health and safety guidelines. The models correspond to California’s Resilience Roadmap. For students who are medically fragile, at risk, or self-quarantining due to COVID-19 exposure, an at-home learning option will be available for the 2020-2021 school year.

California’s Resilience Roadmap



Distance Learning (Stage 1, 2a, 2b) 	Hybrid Model (Stage 2b, 3)  	Traditional Instruction (Stage 4) 
<p>Definition: Distance Learning is instruction in which the student and the teacher are in different locations. Students are under the general supervision of a certificated teacher in which they are assigned.</p> <p>Resilience RoadMap Stages 1, 2a, 2b</p>	<p>Definition: The Hybrid Learning model combines traditional classroom experiences and digital/virtual academic daily instruction through 2 cohorts (A & B). Each cohort attends in-class instruction 2 days weekly, thereby alternating with a virtual live class schedule also 2 days weekly. Fridays are reserved for intervention and small group instruction.</p> <p>Resilience RoadMap Stages 2b, 3</p>	<p>Definition: The Traditional Instructional model is 100% classroom-based. All students attend class every school day.</p> <p>Resilience RoadMap Stage 4</p>
<p style="text-align: center;"><i>The following characteristics apply to each of the models</i></p> <p>Standards-based curriculum</p> <p>Connectivity and/or devices available</p> <p>Grading with accuracy and integrity.</p> <p>Academic and other supports for: students below grade level; special education; English Language Learners; foster care/homeless; and students requiring mental health support.</p> <p>Daily live lessons/interaction with certificated teachers.</p> <p>Participation and attendance will be documented; Assigned work is required</p> <p>All Enrichment Offered</p>		



Home-based Learning Option

Definition: The ASA Home-based Learning program provides digital/virtual live academic daily instruction. This learning program is an option where students are enrolled by parent choice at each trimester. (At the trimester, students who are enrolled in this program have the option of transitioning to the Hybrid Learning model or the Traditional model, if available.) Students virtually attend daily face-to-face instruction with a certificated grade-level appropriate teacher. Fridays are reserved for intervention and small group instruction, as well as some enrichment classes. All ASA enrichment courses will be offered.

Available by parent choice during Hybrid or Traditional models.

Instruction is aligned to grade level standards at a level of quality and intellectual challenge **substantially equivalent** to in-person instruction.

All students will be provided **connectivity and/or devices** in an effort to provide adequate participation in the educational program.

All students will be **required to complete assigned work** as provided by the certificated classroom teacher and attend class daily through a virtual learning platform.

Students will be **graded with accuracy and integrity**.

Instruction includes **academic and other supports** for all of the following: students not performing at grade level; special education students and related services required per IEPs with necessary accommodations; English Language Learner education; students in foster care/homeless; and students requiring mental health support.

Daily participation and **attendance** will be documented.



Social Emotional Support

ASA is committed to supporting the social and emotional well-being of all students. Support shall include daily or weekly lessons incorporating building relationships, community building, and increased access to mental health/wellness resources. Social Emotional Lessons are organized using ASA's Wolves' Ways.

Stay on Track	Keep your Den Clean	Trust your instincts	Howl with your friends	Be a leader
Self Awareness	Self management	Social Awareness	Relationship Skills	Responsible Decision Making
<ul style="list-style-type: none"> -Identifying emotions -Accurate self-perception -Recognizing strengths -Self-confidence -Self-efficacy 	<ul style="list-style-type: none"> -Impulse control -Stress Management -Self-discipline -Self-motivation -Goal setting -Organizational skills 	<ul style="list-style-type: none"> -Perspective-taking -Empathy -Appreciating diversity -Respect for others 	<ul style="list-style-type: none"> -Communication -Social engagement -Relationship building -Teamwork 	<ul style="list-style-type: none"> -Identifying problems -Analyzing situations -Solving problems -Evaluating -Reflecting -Ethical responsibility

- Adapted from CASEL, 2017





Appendix

Students that present symptoms while at school:

- Students will go to a designated isolation area until they can be picked up by a parent or guardian.
- ASA will coordinate with CVUSD and SBCDPH regarding suspected and confirmed cases. SBCDPH will be responsible for working directly with the individual and families for notification and contact tracing.
- SBCDPH will assist ASA to determine a course of action should a student or staff member test positive for COVID-19 on a case-by-case basis. This may include dismissal of students and most staff for a short period of 1-3 days.
- Note: *Parents should be prepared to pick up their student(s) immediately in the instance they develop COVID-19 symptoms while at school. Please be sure to provide ASA updated emergency contact information.*

COVID-19 Protocol & Notification

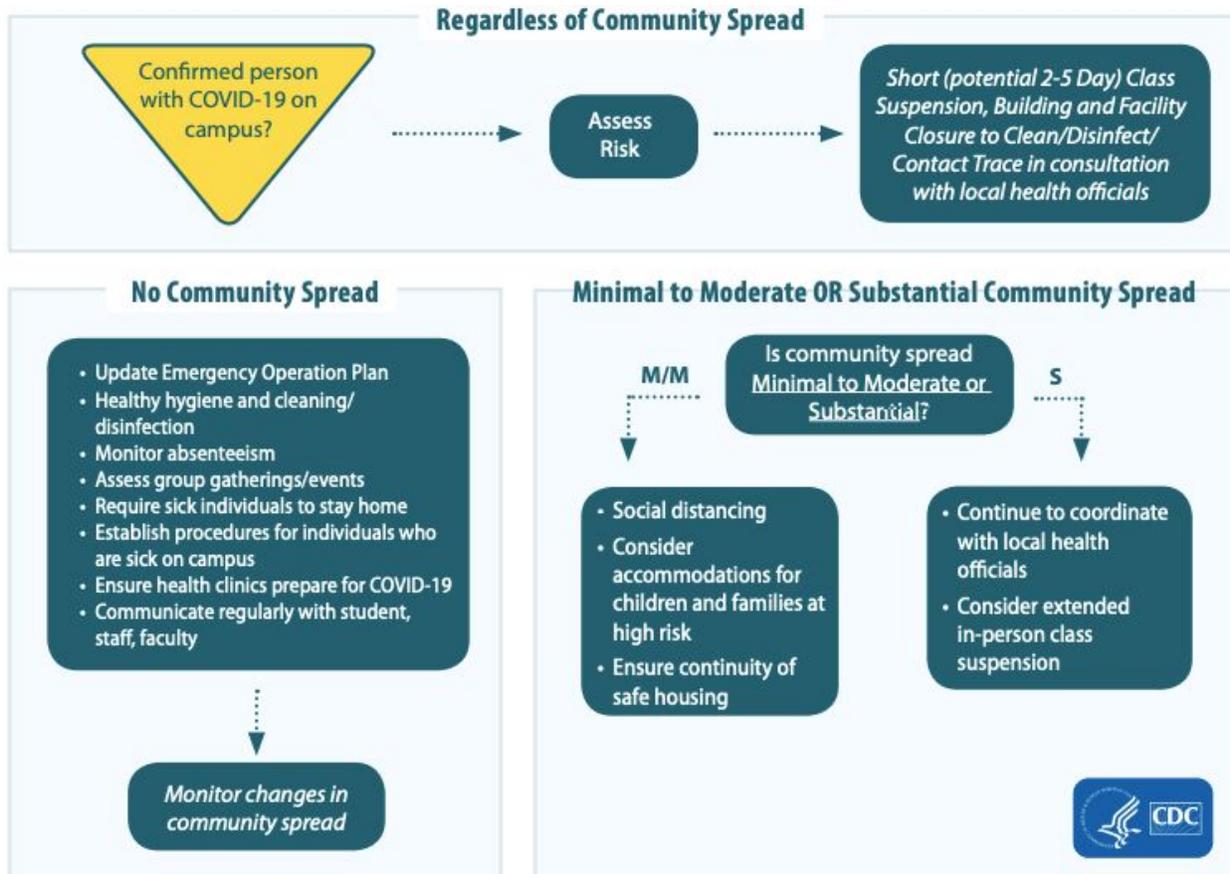
Should a positive COVID-19 case occur at school, the following protocols will be followed:

- In accordance with state and local laws and regulations, school administrators will notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).
- Inform those who have had close contact with a person diagnosed with COVID-19 to self monitor for symptoms, and follow state and local guidance if symptoms develop. ASA students, staff, and families who have been potentially exposed to a positive COVID19 case will be notified. These notifications will be completed by administration, in consultation with the school health technician (for students), by phone with follow-up written correspondence which will include:
 - If known, date of potential exposure
 - Information on incubation period and safety protocols that help to limit exposure (hand washing, face coverings, physical distancing)
 - Phone numbers to schedule an appointment at a local testing site
- Students:
 - Return to school protocols when applicable



In addition, positive COVID-19 cases may lead to the closure of a classroom, multiple classrooms, or even the entire school. This will be determined by ASA administration with direction from CVUSD and the SBCDPH (see below).

School Decision Tree (CDC)





ASA's Daily COVID-19 Self Assessment

Please review this Self-Assessment each day before coming to campus. If you or your child answer yes to any of the questions below, stay home. Thank you for your understanding.

Do you have a fever of over 100.3° without having taken any fever-reducing medication?

Yes No

Loss of Taste or Smell?

Yes No

Muscle Aches?

Yes No

Sore Throat?

Yes No

Shortness-of-Breath?

Yes No

Headaches?

Yes No

Chills?

Yes No

Have you experienced any gastrointestinal symptoms such as nausea, vomiting, diarrhea, or loss of appetite?

Yes No

Have you, or anyone you have been in close contact with, been diagnosed with COVID-19, or been placed on quarantine for possible contact with COVID-19?

Yes No

Have you been asked to self-isolate or quarantine by a medical professional or a local public health official?

Yes No