



ALLEGIANCE STEAM ACADEMY

REGULAR MEETING OF THE BOARD OF DIRECTORS

April 6, 2020

Minutes

I. Preliminary

A. Call to Order

The meeting was called to order by the Board Chair at 7:34 pm.

B. Roll Call

	Present	Absent
Samantha Odo, Chairperson	<u> X </u>	<u> </u>
Jason Liso, Treasurer	<u> X </u>	<u> </u>
Marcilyn Jones, Secretary	<u> X </u>	<u> </u>
Troy Stevens, Member	<u> X </u>	<u> </u>
Claudia Reynolds, Member	<u> X </u>	<u> </u>

C. Public Comments- Items not on the Agenda

ASA Parent - Crystalinda Gonzales: Thanked everyone for all of the communication with the parents, she feels it has been reassuring and helpful. She asked if there is an avenue to go if they have thoughts or suggestions and Dr. Cognition said he would get back to her so they could discuss it further.

ASA Parent - Julie Leonard: Thanked everyone, the staff, the office, and Dr. Cognition. She says she applauds all as she's heard chaotic information from others and the negative experiences they have had with other schools and that our school is amazing and we are doing an amazing job. She said she has everything her kids need to finish off a school year and she appreciates it and wants it to be made public.

D. Approval of Agenda for the Regular Board Meeting for April 6, 2020

Motion (Odo), second (Stevens), motion carried by a vote of 5-0 to remove item #5 under Items Scheduled for Discussion/Action (2020-2021 ASA Organizational Chart) and to approve the Agenda for Regular Board Meeting for April 6, 2020.

II. Open Session:

A. PLEDGE OF ALLEGIANCE

B. ITEMS SCHEDULED FOR INFORMATION:

1. Update from Parents and Community for Kids

No update from PACK

2. CEO's Report: COVID-19 Update

Dr. Cognetta gave an update on the following:

- *In regards to the closure, he wants families to take a deep breath, slow down, acknowledge that it's a lot and everyone will have tough moments and that it's important that we get it and that we will remain sensitive to how tough this time is. We welcome feedback from parents as well.*
- *The auditor selection has been submitted to CVUSD and the county.*
- *Form 700 deadline has been extended to June 1st due to COVID-19. If the Board has not sent it to Sara yet, please do so.*
- *We still expect our funding to remain untouched for this fiscal year.*
- *On March 16th we were able to get resources out to students to allow them to start working; there wasn't much of a gap from when we closed*
- *April 6th is the beginning of our compulsory distance learning and we will be taking attendance as well as provide services to all that need it.*

Dr. Moreno:

- *Our staff has been working hard tirelessly to make distance learning a meaningful reality for students and parents.*
- *Teachers are taking a deep dive into the google suites.*
- *We've been working virtually to put things together for the kids.*
- *Students and kids were working real time today and she was able to connect to some classes and teachers are running them like real classrooms with kids asking questions and following protocol.*
- *SPED services are being provided virtually. Parents have been given service schedules. She was able to see some service sessions and observe paraprofessionals with small groups of children.*

Dr. Cognetta

- *There will be a revised release form going out to parents/guardians. This is due to webcams being in use. It'll go out which will include language around our recording of instruction.*
- *We provided wifi hotspots to some families, Optiva has been making sure the families are remaining connected.*
- *Our lottery was held and it went off without a hitch. The office is working on processing registration online due to social distancing.*
- *The CARES act that was passed by congress included a payroll protection program in which we will apply for.*
- *Sara Lopez put together a Remote Work Agreement for staff so al know what is expected now that all are working remotely.*

Sara Lopez

- *We have the original draft that we sent to Charter Safe and they are recommending a few changes to the verbiage and we are waiting for them to provide a final draft.*

- *We're working on the updated staff handbook as well as other documents and are waiting for Charter Safe to finalize those as well.*

Dr. Cognetta

- *We did receive our facilities offer from CVUSD. It includes the 5 year MOU. He will look at it closer as he just received it and will report back more information.*

Sara Lopez

- *We will resume interviews that we scheduled to happen prior to the closure.*
- *Intent to Returns forms will go out to staff in the coming weeks.*

Dr. Cognetta

- *Dr. Cognetta said interviews will be held virtually as we are trying to have as few people as possible on campus.*

3. Board Recruitment Ad Hoc Committee Update

- *Dr. Cognetta said that three board member's terms will be up soon and all have expressed interest in continuing. He reached out to those that have expressed interest in becoming a board member and was able to connect with one and the person bowed out due to the current situation with COVID-19.*

4. Staff Report

- *Teacher Stacey Lazo:*
 - *Teachers have been busy transitioning to distance learning and have been putting in a lot of hours. The kids seem to be doing well. They're excited to see each other while online learning. The first online learning sessions have gone smoothly.*
- *Teacher Deanna Campagna:*
 - *She said it has been an emotional run for everyone as this happened so fast and it is overwhelming. She's proud of all the people she works with, everyone has risen to the occasion.*

5. PAL Report

- *Teacher Tammy Lohoff gave the following update:*
 - *PAL is suspended for a few weeks.*
 - *A PAL member helped with the assembly this morning and they will be helping with assemblies so they can continue with their role as school leaders.*
 - *PALs are sad just are the 8th graders due to what they are losing. She had a good conversation with them this morning and they seem to understand what is going on.*
 - *They will schedule a celebration, we just don't know when. Will try to keep PAL involved in the next few weeks to continue their leadership.*

C. ITEMS SCHEDULED FOR CONSENT:

1. **Minutes for the Regular Meeting of the Board of Directors for March 2, 2020 and Special Meetings of the Board of Directors for February 25, 2020 and March 13, 2020**

2. **Check Register for the month of February, 2020**

Motion (Jones), second (Liso), motion carried by a vote of 5-0 to approve the Minutes for the Regular Meeting of the Board of Directors for March 2, 2020 and the Special Meetings of the Board of Directors for February 25, 2020 and March 13, 2020, as well as the Check Register for the month of February, 2020.

D. ITEMS SCHEDULED FOR DISCUSSION/ACTION:

1. **Financial Update for February, 2020**

Jim Weber with Charter Impact gave a presentation on the Financial Update for February, 2020.

Motion (Stevens), second (Odo), motion carried by a vote of 5-0 to approve the Financial Update for February, 2020.

2. **Updated FY20 ASA Budget**

Jim Weber with Charter Impact gave a presentation on the Updated FY20 ADA Budget.

Motion (Liso), second (Stevens), motion carried by a vote of 5-0 to approve the Updated FY20 ASA Budget.

3. **2018 Exempt Organization Return: Form 990 Return**

Dr. Cognetta gave an overview of the 2018 Exempt Organization Return: Form 990 Return.

Motion (Jones), second (Reynolds), motion carried by a vote of 5-0 to approve the 2018 Form 990.

4. **2018 Exempt Organization Return: CA Form 199 Return**

Dr. Cognetta gave an overview of the 2018 Exempt Organization Return: Form 199 Return.

Motion (Odo), second (Liso), motion carried by a vote of 5-0 to approve the 2018 Form 199.

5. **2020-2021 ASA Organizational Chart**

Item removed by a unanimous vote during Approval of the Agenda portion of the meeting.

E. COMMUNICATIONS


1. **Comments from Board of Directors**

- *Claudia Reynolds thanked all for commitment, strength, adapting to new challenges, and said it has been a pleasure to be a member of a board for 6 months and would like to continue to be a board member.*
- *Troy Steven thanked everyone for hard work. He can't thank staff enough for everything they've done. He said he had a conversation with Dr. Cognetta the other day and told him he hasn't heard anything but positive things from the community. He said there will be hiccups, this is the first time we've had to do something like this but we'll keep pressing on. He thanked everyone again, and said he is glad to hear that the lottery went well. He is looking forward to seeing everyone in person again.*
- *Marcilyn Jones said these difficult times are showing how resilient we are; the biggest gripe is the kids miss their friends. She has been sitting back and reflecting, she can imagine how everyone else is feeling continuing business as usual. She is very much interested in staying with the board to continue to see the greatness Allegiance is doing. Encourages parents to stay connected.*
- *Jason Liso wanted to give a message to kids and parents and wanted them to know that your board is very involved, and he's been in touch with Admin and is concerned how the recent happenings will affect parents and kids. The board is tracking it individually as they are keeping in close contact with Admin and he wants everyone to know they are doing everything they can to be sure all is going well for the school. He said Dr. Cognetta he's done a fabulous job and can't imagine having to deal with what he's dealt with and he has his full confidence. He told the staff they are doing an amazing job. He can't imagine having to deal with how to do things. He expressed that he would like to stay on the board as well; he loves the school, what we do, and the people.*
- *Samantha Odo thanked the staff and Dr. Cognetta for a tremendous job. She said we were up and running the first day we were closed. She talked to friends from different schools and told them that her kids were already up and running and everyone was in awe. She told the teachers they are doing an amazing job. Her kids were excited to be at the virtual meetings today and were pumped up. She thanked those for preparing and handing out the meals rain or shine. She also thanked the office for doing an amazing job with the lottery.*

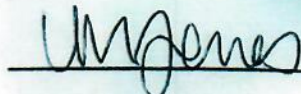
F. ADJOURNMENT

Motion (Reynolds), second (Liso), motion carried by a vote of 5-0 to Adjourn the Regular Meeting of the Board of Directors for April 6, 2020.

Samantha Odo, Board Chair, adjourned the Regular Board Meeting of the Board of Directors for April 6, 2020 at 8:38 pm.



Samantha Odo, Board Chair



Marcilyn Jones, Board Secretary