



# ALLEGIANCE STEAM ACADEMY REGULAR MEETING OF THE BOARD OF DIRECTORS

October 25, 2018

## Minutes

### I. Preliminary

#### A. Call to Order

*The meeting was called to order by Board Chair at 7:30 pm.*

*The Regular Meeting of the Board of Directors of Allegiance STEAM Academy was at 5862 C. Street, Chino, Ca 91710.*

#### B. Roll Call

	Present	Absent
Andrew Vestey, Chairman	X	_____
Vanessa Okamoto, Secretary	X	_____
Melanie Choi, Treasurer	X	_____
Samantha Odo, Member	X	_____

#### C. Public Comments- Items not on the Agenda

*There were no public comments*

#### D. Approval of Agenda for the Regular Board Meeting for October 25, 2018.

*Motion (Odo), second (Choi), motion carried by a vote of 4-0 to approve the Agenda for Regular Board Meeting for October 25, 2018.*

### II. Open Session:

#### A. COMMUNICATIONS

##### 1. Comments from Board of Directors

*Melanie Choi said Fall Festival was a great hit and all families she spoke with said they had the best time. She was impressed considering the budget we had to work with and feels it was affordable and was happy about how great it turned out.*

*Sam Odo said she feels the same was and can't believe what the PACK was able to put together in such a short amount of time and how amazing they are. She heard the same comments from parents as Melanie and how they were in awe over everything that was done. One parent said it was the most affordable Fall Festival and their kids were able to do so much. She also thanked the PACK for putting on such an awesome Book Fair.*

*Vanessa Okamoto said she agrees and that everything is so new but it doesn't feel like it when we have great things going on. She feels it goes back to the community and the amazing parents we have and how people put in so much time. She's very impressed with what the PACK was able to accomplish with the festival and the Book Fair.*

*Andrew Vestey thanked the PACK for all the work that went into the Fall Festival. Mr. Vestey recommended that maybe next time some of the teachers can stay around longer. He feels it would be nice for the kids to see the teachers more outside of the school atmosphere.*

## **2. CEO's report**

*Sebastian Cognaetta thanked the PACK and said he heard so many nice things from people about the Fall Festival. Updates working on lately, this month we've had several of our LCAP events, as a result, we have a draft that has the charter's petitions goals. He said we'll see a draft of the LCAP next month. He's working on consolidating the goals in our Charter petition to match with the LCAP goals. He then proceeded to give a draft of the goals.*

*Dr. Cognaetta spoke about last week's visit from our authorizers and said that we will get their findings soon. He did not announce their visit to all staff members ahead of time before their visit, with the exception of just a few. Our authorizers were able to visit classrooms and see programs getting under way.*

*Callie Moreno spoke about ELD and gave an informational update as to what stage we are at with evaluating and testing.*

*Dr. Cognetta said they've been working on Prop 39 facilities for next year and that the deadline is around corner and he will give an updated as we go along.*

*Andrew Vestey asked about the food program and how it's going. Dr. Cognetta said it was up and running gave an update on how everything is going and what still needs to be done to make it run even better.*

## **B. ITEMS SCHEDULED FOR INFORMATION:**

### **1. September 2018 Financial Presentation**

*Jim with Charter Impact gave a presentation remotely.*

### **2. Update from Parents and Community for Kids**

*Jennifer Stevens said the Fall Festival was a huge success and that we stayed within budget for the most part, going over by just a few dollars, but did stay within the range they wanted to stay within. She said we had over \$3,000 in sponsorships and that hopefully next year we'll give more of an advance notice. Her hope is that next year we will be able to double the amount. She said that we made roughly \$10,500 in profits and that they did their best to keep the prices low and tried to make it easy on parents. They also incorporated a maze and all proceeds (\$871.57) will go towards the 8<sup>th</sup> grade Costa Rica trip. She said they are working on other fundraising ideas with other parents as well. She gave a huge thank you to the committee and said lots of work went into it and a lot of people came together and helped. She said the Book Fair was a huge success and they'll have the numbers for it soon. She said the next fundraiser is the on October 29<sup>th</sup> at Ono Hawaiian barbecue (restaurant of the month) and they will give 50% of the sales to the school. She mentioned upcoming PACK events, some being a PACK meeting on November 8<sup>th</sup> at 6 pm and they are currently working on a Holiday Boutique as well as a dance for the upper grade students.*

## **C. ITEMS SCHEDULED FOR CONSENT:**

### **1. Minutes for the Regular Meeting of the Board of Directors September 27, 2018**

### **2. Check register for month of September 2018**

*Motion (Okamoto), second (Odo), motion carried by a vote of 4-0 to approve the Regular Board Meeting for September 27, 2018 and the Check register for month of September 2018.*

## **D. ITEMS SCHEDULED FOR DISCUSSION/ACTION:**

1. **Charter School 20 Day Attendance Data Report and Data Certification 2018-19 Fiscal Year**  
*Motion (Odo), second (Okamoto), motion carried by a vote of 4-0 to adopt and approve the ASA Thrive Charter School 20 Day Attendance Data Record and Data Certification.*
2. **Revised Start-up Budget 2017/18: FY18 ASA Budget Revised 18:07:13**  
*Motion (Vestey), second (Odo), motion carried by a vote of 4-0 to adopt and approve 2017/2018 Allegiance STEAM Academy-Thrive Start-up Budget.*
3. **Revised Budget 2018/19: FY19 ASA Budget 18:06:10 Multi-Year**  
*Motion (Odo), second (Choi), motion carried by a vote of 4-0 to adopt and approve the 2018/2019 Allegiance STEAM Academy-Thrive Budget 18:06:10.*
4. **Revised Budget 2018/19: FY19 ASA Budget 18:06:10 Alternative Form**  
*Motion (Odo), second (Vestey), motion carried by a vote of 4-0 to adopt and approve the 2018/2019 Allegiance STEAM Academy-Thrive Budget 18:06:10 Alternative Form.*
5. **Revised Budget 2018/19: FY19 ASA Budget 18:10:25 Multi-Year**  
*Motion (Choi), second (Okamoto), motion carried by a vote of 4-0 to adopt and approve the 2018/19 Allegiance STEAM Academy-Thrive Revised Budget 18:10:25.*
6. **Board Resolution of Allegiance STEAM Academy Approving the Establishment of a 403(b) Plan**  
*Motion (Vestey), second (Okamoto), motion carried by a vote of 4-0 to adopt and approve the Board Resolution of Allegiance STEAM Academy Approving the Establishment of a 403(b) Plan.*
7. **Revised ASA Student Dress Code Policy**  
*Motion (Choi), second (Odo), motion carried by a vote of 4-0 to adopt and approve the revised ASA Student Dress Code Policy.*
8. **Revised ASA Fiscal Policies and Procedures**  
*Motion (Okamoto), second (Choi), motion carried by a vote of 4-0 to adopt and approve the revised Fiscal Policies and Procedures.*
9. **Revised Standards Based Report Cards**  
*Motion (Odo), second (Choi), motion carried by a vote of 4-0 to adopt and approve the revised Standards Based Report Cards.*

**10. Standards Based Progress Reports**

*Motion (Vestey), second (Odo), motion carried by a vote of 4-0 to adopt and approve the Standards Based Progress Reports.*

*Parent signature line is to be added to the Standards Based Progress Reports.*

**11. English Learner Re-Classification Criteria**

*Motion (Odo), second (Okamoto), motion carried by a vote of 4-0 to adopt and approve the English Learner Re-Classification.*

**12. Nomination and Election of New Board Member**

*Motion (Okamoto), second (Choi), motion carried by a vote of 4-0 to Nominate Mr. Jason Liso and approve as a Director for the Allegiance STEAM Academy Board of Directors.*

**E. ADJOURNMENT**

*Motion (Odo), second (Choi), motion carried 4-0 to adjourn the meeting.*

Andrew Vestey, Board Chair, adjourned the Regular Meeting of Board of Directors for October 25, 2018 at 8:31 pm.



Andrew Vestey, Board Chair



Vanessa Okamoto, Board Secretary